

226005/07/01

Revised

**CITY OF RIVERSIDE**  
**HUMAN RESOURCES DEPARTMENT**  
**CLASSIFICATION SPECIFICATION**

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**TITLE: POLICE DETECTIVE**

**DEFINITION**

Under general supervision, to perform specialized law enforcement and crime prevention work; to investigate crimes against persons and property; to investigate vice and narcotics violations and crimes; to investigate traffic violations and accidents; to act as a field training officer; to display an awareness of, and empathy towards all persons with who they come into contact with; and to do related work as required.

**REPORTS TO:**

**SUPERVISION RECEIVED AND EXERCISED**

**EXAMPLES OF DUTIES**

Typical duties may include, but are not limited to, the following:

- Coordinate and conduct complete and detailed investigations of crimes involving juveniles and adults, against persons and property, and crimes involving vice and narcotics violations.
- Participate in all normal shift activities including enforcing local and State laws, issuing citations, making arrests, administering first aid, and transporting prisoners.
- Conduct follow-up traffic accident investigations including routine gathering of evidence questioning of witnesses, and apprehension of suspects.
- Prepare written investigation reports and personally appear in court to present evidence and testimony.
- Assist in the training of new employees as a field training officer in patrol or traffic activities.
- Act as the Departments internal affairs investigator investigating citizen complaints, internal complaints, conducting background investigations, maintaining complete and accurate confidential records and files, and administering polygraph examinations.
- Interview victims, complainants, and witnesses and suspects.
- Contact and cooperate with other law enforcement agencies in matters relating to the investigation of crimes and in the apprehension of offenders.
- Review reports submitted by officers.
- Supervise, train, and evaluate assigned staff.
- Serve as Acting Police Sergeant as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- Police methods and procedures, including patrol, crime prevention, traffic control, investigation and identification techniques and equipment, and police records and reports.

- Departmental rules and regulations.
- Applicable laws and ordinances related to the apprehension, arrest, and custody of persons, admissibility and preservation of evidence, court procedure, and interviewing and interrogating.
- Principles and practices of supervision and training.

**Ability to:**

- Analyze situations and adopt effective courses of action.
- Gather, assemble, analyze, evaluate, and use facts and evidence.
- Interpret and apply laws and regulations.
- Communicate clearly and concisely, orally and in writing
- Use and care for firearms.
- Demonstrate keen powers of observation and memory.
- Establish and maintain cooperative relationships with those contacted in the course of work
- Supervise and train assigned personnel.
- Work overtime as required.

**Education and Experience:**

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of the twelfth grade supplemented by 15 semester units of specialized courses in police science.

Experience: Four years' experience in law enforcement with a public agency, including completion of a probationary period with a law enforcement agency.

**MEDICAL CATEGORY:** Group 3

**NECESSARY SPECIAL REQUIREMENT**

Possession of an appropriate California driver's license.

**CAREER ADVANCEMENT OPPORTUNITIES**

**FROM:** Police Detective

**TO:** Police Sergeant